

# Privacy Policy

## What Account information do we collect?

We collect the following information from you when you create a login or sign up on our site:  
your created username,  
your email address.

We ask that you select a username that does not disclose your real name, and that does not disclose any other information that could identify you.

We **do not ask** for any other personal information.

## User-generated Content

We only collect information you create on our site when you create AgentCubes online projects. This includes **only** Agents, Rules, Variables, and other project pieces created in AgentCubes online to allow you to retrieve your work later, or to share it.

## What do we use your information for?

It is our policy NOT to sell, exchange, transfer or give data collected from our users to any company for any commercial use. The information we collect from you may be used only in one of the following ways:

- *To personalize your experience (your information helps us to better respond to your individual needs),*
- *To improve our website (we continually strive to improve our website offerings based on the information and feedback we receive from you),*
- *To improve customer service (your information helps us to respond to your customer service requests, and support needs more effectively),*
- *To process transactions between us.*

Your information, whether public or private, **will not be** sold, exchanged, transferred, or given to any other company for any reason whatsoever, without your consent, other than for the express purpose of delivering the purchased product or service requested by the customer

- *To send periodic emails*

The email address you provide for order processing may be used to send you information and updates pertaining to your order, in addition to receiving occasional company news, updates, related product or service information, etc.

Note: if at any time you would like to unsubscribe from receiving future emails, we include detailed unsubscribe instructions at the bottom of each email

- *To administer a contest, promotion, customer survey or other site feature.*

## How do we protect your information?

We implement a variety of security measures to maintain the safety of your personal information, including ensuring data safety according to industry-standard policies and procedures, including data breach responses and regulations regarding customer notification. Payment processing data is handled by third-party commercial banking software, and is protected and governed by the privacy policy and terms of use of the third-party software.

## Your Rights and Choices

- You can update your password through the Account Settings page.
- You cannot change your username, but you can request a username change by emailing the company.
- Users or parents can request account deletion from our servers by sending email to [support@agentsheets.com](mailto:support@agentsheets.com)

## Do we use cookies?

We use "cookies" on this site. A cookie is a piece of data stored on a site visitor's hard drive to help us improve your access to our site and identify repeat visitors to our site. Usage of a cookie is in no way linked to any personally identifiable information on our site. If you do not want information collected through the use of cookies, most browsers allow you to decline a particular cookie (or cookies) for a particular site. If, however, you do not accept cookies, you might experience some inconvenience in your use of AgentCubes online.

### **Surveys & Contests**

From time-to-time, our site requests information via surveys or contests. Participation in these surveys or contests is completely optional and voluntary, and you may choose whether or not to participate and therefore disclose this information. Information requested may include contact information (such as name and shipping address), and demographic information (such as zip code, age level). Contact information will be used to notify the winners and award prizes. Survey information will be used for purposes of monitoring or improving the use and satisfaction of this site.

### **Do we disclose any information to outside parties?**

**We do not sell, trade, or otherwise transfer to outside parties your personally identifiable information.** This does not include trusted third parties who assist us in operating our website, conducting our business, or servicing you, so long as those parties agree to keep this information confidential and protected. We may also release your information when we believe release is appropriate to comply with the law, enforce our site policies, or protect others or our rights, property, or safety.

### **Third-party links**

At our discretion, we may include or offer third-party products or services on our website. These third-party sites have separate and independent privacy policies. We, therefore, have no responsibility or liability for the content and activities of these linked sites. Nonetheless, we see to protect the integrity of our site and welcome any feedback about these sites.

### **Data Protection**

We have in place administrative, physical, and technical procedures that are intended to protect the information we collect on the AgentCubes Online website against accidental or unlawful destruction, accidental loss, unauthorized alteration, unauthorized disclosure or access, misuse, and any other unlawful form of processing of the personal information in our possession. We use SSL/TLS for all data transfer and strictly limit access to our company servers and the data we store on them. Nonetheless, as effective as these measures are, no security system is impenetrable. We cannot completely guarantee the security of our databases, nor can we guarantee that the information you supply will not be intercepted while being transmitted to us over the Internet. However, in the case of a breach, we have a response plan in place that complies with all applicable data protection, recovery and notification laws.

### **Online Privacy Policy Only**

This online privacy policy applies only to information collected through our website and not to information collected offline.

### **Terms of Use**

Please see [www.agentcubesonline.com/TermsOfUse.pdf](http://www.agentcubesonline.com/TermsOfUse.pdf)

### **Your consent**

By using our site, you consent to our privacy policy.

### **Changes in our Privacy Policy**

If we decide to change our privacy policy, we will post those changes on this page.

This policy was last modified on 04/07/2021

**Contacting Us**

If there are any questions regarding this privacy policy, you may contact us using the information below:

AgentSheets, Inc.  
2585 Betts Circle  
Erie, CO 80513